



## AGR Out-of-Cycle ACD Worksheet



This worksheet is for utilization in the following instances:

*\*All ACD guidance is found in DAFMAN 36-2114, Chapter 6.7. and Tour Extensions Approval Authority in Table 6.1.*

1. Aviation Bonus (AVB) who require an extension for bonus-related purposes but are currently outside their ACD window.
2. Members who, due to medical reasons or deployment, did not receive notification of their ACD eligibility window.
3. Eligible members who were inadvertently overlooked in previous ACD Boards.

### **Member's Info:**

**Name:**

**Rank:**

**AFSC:**

**Position Number:**

**Date Order Start:**

**Current DOS:**

**Term**

**Temp**

**Funded:**

**Member is assigned to:**

### **Extension Eligibility Options:**

**One Year Extension**

**Two Year Extension**

**Three Year Extension**

**Release on Current Date of Separation**

**Technician's Signature:**

**Date:**

**Comments:**

### **Member's Request:**

**Selected Option:**

**Other/Date:**

*\* For members in the "Other" category, a specific Date of Separation (DOS) may be selected; however, the requested tour: must not exceed the five-year tour limit and must be a minimum of five months in duration*

**Justification:**

**Member's Signature:**

**Date:**

**Endorser 1: (Supervisor)****Recommendation:****Recommended Ext Date:****Comments:****Name, Rank, Title (Please Print):****Signature:****Date:****Endorser 2: (Approval authority IAW DAFMAN 36-2114, Table 6.1)**

*For Endorser No. 2, the Senior Leader Management Office (AF/REG) must serve as the endorser for all CMSgt and Colonel members **ONLY**.*

**Recommendation:****Recommended Ext Date:****Comments:****Name, Rank, Title (Please Print):****Signature:****Date:****Endorser 3: (Final Decision Approval Authority IAW DAFMAN 36-2114, Table 6.1)****Extension up to 1 year****Extension up to 2 plus years****Recommendation:****Recommended Ext Date:****Comments:****Name, Rank, Title (Please Print):****Signature:****Date:**